

ROUTING AND TRANSMITTAL SLIP		Date
TO: (Name, office symbol, room number, building, Agency/Post)		Initials Date
1. <i>EO/DOA</i>		<i>[Signature]</i> 23 MAY 1983
2. <i>ADDA</i>		<i>[Signature]</i> 24 MAY 1983
3. <i>DOA</i>		<i>[Signature]</i> 25 MAY 1983
4.		
5.		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

Copy forwarded to SSA/DOA 24 MAY 1983

1-2/3: I think the lawyers are getting too much #111

[Signature]

STAT

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Guidelines for Professional EOD Salary Levels

FROM:

EXTENSION

NO.

STAT

DATE

23 May 1983

STAT

CMS/DDA

7C18 Headquarters

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. DDA/Front Office

2.

3. MS

4.

5.

6. SSA

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Attached is the revised EOD salary scale for professionals which has incorporated a number of your suggestions. Please review and advise telephonically by COB 26 May if you have any problems with the proposed scale.

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Attachment

30-4

GUIDELINES FOR PROFESSIONAL EOD SALARY LEVELS

The use of these grade guidelines is at the discretion of the component managers. This scale defines the upper parameters of EOD compensation; any compensation which exceeds these guidelines will require a memorandum justifying the decision. An in-grade-hire memorandum will continue to be required for EOD placement within grade.

- GS 07: Bachelor's degree in a relevant field of study.
GS 08: 9 - 18 months full-time applicable experience or 1 year full-time study toward master's degree (component discretion)
GS 09: 19+ months full-time applicable experience (Component discretion)
MAXIMUM 2 GRADES
- GS 09: Master's degree in any relevant field of study.
GS 10: 9 - 18 months full-time applicable experience or 1 year full-time study toward Ph.D. (Component discretion)
GS 11: 19+ months full-time applicable experience (Component discretion)
MAXIMUM 2 GRADES
- GS 11: Completion of academic requirements for Ph.D. (dissertation subject approved; dissertation not yet completed); J.D. conferred (not yet admitted to Bar)
GS 12: 9 + months full-time applicable (non-degree-required) work experience (Component discretion)
MAXIMUM 1 GRADE
- GS 12: Conferred Ph.D. in any relevant field of study; member of Bar in VA, MD, and D.C.
GS 13: 9 + months full-time (non-degree-required) applicable work experience (Component discretion)
MAXIMUM 1 GRADE

* Transferees from other government agencies will receive no higher than one grade promotion equivalency.

- * New hires from private industry may be granted a 5% to 10% increase over current salary.
- * Occupations that are highly technical or in short supply (e.g. computer personnel, engineers, telecommunication specialists) are currently covered by separate EOD schedules. Other occupations will be added to this list as market-sensitive schedules are developed. Special compensation scales for critical categories will change as the market demands.